



Report of the Assistant Chief Executive (Corporate Governance)

Full Council

Date: 23 February 2011

Subject: Amendments to officer delegation scheme (executive functions)

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

1. This report notifies Council of amendments to the officer delegation scheme (executive functions) approved by the Leader with effect from 1 February 2011.
2. The amendments transferred delegated authority for the management and oversight of area based working arrangements to the Assistant Chief Executive (Planning, Policy and Improvement), from the Director of Environment and Neighbourhoods and the Chief Regeneration Officer. The Leader has also withdrawn the executive delegations from the vacant post of Chief Housing Services Officer.
3. The amendments are set out in the following attachments to this report:
 - Appendix 1: delegation to Assistant Chief Executive (Planning, Policy and Improvement);
 - Appendix 2: delegation to Director of Environment and Neighbourhoods; and
 - Appendix 3: delegation to Chief Regeneration Officer.
4. Under authority delegated to her under Article 15, the Monitoring Officer has approved consequential amendments to the constitution, following the amendments to the scheme. These are outlined in this report for information.

1.0 Purpose Of This Report

- 1.1 This report notifies Council about amendments to the officer delegation scheme (executive functions) in accordance with Executive Procedure Rule 1.4, and other consequential amendments.

2.0 Background Information

- 2.1 Under Executive Procedure Rule 1.4, the Leader may amend the scheme of delegation relating to executive functions at any time, by giving notice to the Assistant Chief Executive (Corporate Governance) and to the person, body or committee concerned.
- 2.2 The Assistant Chief Executive (Corporate Governance) must then present a report to the next ordinary meeting of full Council, setting out the changes made by the Leader.

3.0 Main Issues

- 3.1 The Executive Board at its meeting on 15 December 2010, endorsed a new locality leadership model, consisting of three Area Leader roles reporting to the Assistant Chief Executive (Planning, Policy and Improvement), to lead the integrated Locality working agenda in the three council wedge areas.
- 3.2 With effect from 1 February 2011, the Leader approved amendments to the Officer Delegation Scheme to reflect this new model, by transferring delegated authority for the management and oversight of area based working arrangements to the Assistant Chief Executive (Planning, Policy and Improvement), from the Director of Environment and Neighbourhoods and the Chief Regeneration Officer.
- 3.3 In addition, following a restructure by the Director of Environment and Neighbourhoods, the Leader has withdrawn all delegations to the Chief Housing Services Officer, a vacant post.
- 3.4 The amendments to the scheme are as set out in the attached appendices:
- Appendix 1: delegation to Assistant Chief Executive (Planning, Policy and Improvement);
 - Appendix 2: delegation to Director of Environment and Neighbourhoods; and
 - Appendix 3: delegation to Chief Regeneration Officer.

Consequential amendments

- 3.5 By virtue of Article 15 of the Constitution, the Assistant Chief Executive (Corporate Governance) as Monitoring Officer has delegated authority to approve consequential amendments to the constitution to implement decisions of the Council or the Executive. Following the Leader's amendments, consequential minor amendments have therefore been approved to:
- Article 12 (which sets out the functions and areas of responsibility for Directors and Chief Officers with concurrent delegations);
 - Part 3 Section 2B - Scrutiny Board (Central and Corporate) and Scrutiny Board (Environment and Neighbourhoods) Terms of Reference (to reflect the revised delegations only);

- Part 3 Section 3B(a) – Executive Member portfolios (to reflect the revised delegations and retain the Executive Member (Neighbourhoods and Housing) as the appropriate Executive Member for area based working functions); and
- Part 7 – management structure (deletion of Chief Housing Services Officer post).

4.0 Implications for Council Policy and Governance

4.1 Under its Code of Corporate Governance, the Council is committed to ensuring that the necessary roles and responsibilities for the governance of the Council are identified and allocated, so that it is clear who is accountable for decisions.

5.0 Legal and Resource Implications

5.1 Under Rule 1.4 of the Executive Procedure Rules, the Assistant Chief Executive (Corporate Governance) must present a report to the Council setting out any changes made by the Leader to the officer delegation scheme (executive functions). This report fulfils that requirement.

6.0 Conclusions

6.1 Amendments have been made by the Leader to the executive arrangements, in accordance with the Executive Procedure Rules. The Monitoring Officer under her delegated authority has made other necessary consequential amendments to the constitution.

7.0 Recommendations

7.1 Council is asked to note the changes to the officer delegation scheme (executive functions) and other consequential amendments to the constitution, set out in this report.

Background Documents

Report of the Assistant Chief Executive (Planning, Policy and Improvement) to the Executive Board 15 December 2010 – Towards Locality Working;

Delegated Decision Notification Assistant Chief Executive (Corporate Governance) dated 28 January 2011 - amendments to the constitution;

Report of the Principal Corporate Governance Officer dated 28 January 2011 – consequential amendments to the constitution;

Letters from the Leader confirming the amended executive delegations dated 24 January 2011 to:

- the Assistant Chief Executive (Corporate Governance);
- the Assistant Chief Executive (Planning, Policy and Improvement);
- the Director of Environment and Neighbourhoods; and
- the Chief Regeneration Officer.

